Job Duty Task Analysis

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Terminal Learning Objective

- Describe key aspects of Job Duty Task Analysis

Enabling Learning Objective

- List participants involved in JDTA
- Define what Tasks are
- Define what Duties are

WHAT IS JDTA

- JDTA stands for Job, Duty, Task, Analysis

- Involves: Skills Management Team
  Enlisted Technical Leader(ETL)
  Subject Matter Experts(SMEs)
  Instructional Systems Specialist (ISS)

Purpose of JDTA

- Identify day to day duties and task that go into an NEC
- Identify training gaps
- Validate the tasks that are required for a NEC
- Serves as base for curriculum reviews/College Credit/Navy Cool
- Used to build learning objectives that will be used for developing content and testing material
- Occurs every 3 years